

A member may inspect the Register of the Association, which contains the names, addresses, and occupation of the members. The books containing the minutes of all proceedings of the general body meetings and of its committee duly signed by the chairman of the such meeting shall be kept at the registered office and shall during business hours be kept open for inspection by any member free of charge.

A member shall be permitted to inspect the Records and Registers during working hours of the Association and member is permitted to take copy of it.

### **SPECIAL RESOLUTION**

Special resolutions shall have to be passed by a majority of not less than three fourth of members who are entitled to vote as are present in person or by at proxy at a general body meeting.

### **FILING OF SPECIAL RESOLUTION**

The Copy of the Special Resolution shall be filed with the Registrar within 3 months from the date of passing of such resolution.

### **DISSOLUTION**

The Society may by special resolution, determine that it shall be dissolved and thereupon it shall be dissolved forthwith or at the time specified in the resolution. If, upon the dissolution of this Society, there shall remain after the satisfaction of all its debts and liabilities, any property whatsoever the same shall not be paid to or distributed among the members, or any of them but shall be transferred to some other registered Society having the same objects or objects similar to this society to be determined by a special resolution or in default thereof by the court.

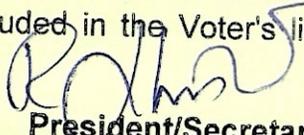
### **GENERAL**

In the above, if anything is left out or not discussed in the Societies bye-laws, it is to be amended as mentioned in the Tamil Nadu Societies Registration Act 27/1975 Rule No.1978.

## **X. ELECTION**

### **Office Bearers & Executive Committee Members Method Of Election:**

1. Office Bearers and Executive Committee Members should prepare voter's list before three months of the election and verify of and it should be placed in the Societies Notice Board and it is to be placed in front of the building. Missing names of the General Members from the Voter's list shall be included in the Voter's list within 15 days from the date of application.

  
President/Secretary

2. The notice should be sent by post to the Secretary on duty before 2 months of expiry of the term. Election for Executive Committee Members, is to be conducted.
3. The Election Officer and Assistant Election Officer are to be elected by conducting General Body Meeting 40 days before expiry of the term of Executive Committee.
4. After the declaration of the Election, the Election Officer and Assistant Election Officer should notify the date of filing nomination, the last date for nomination, the date of withdrawals, date of scrutinizing and election date. This notification should be placed in the notice board.
5. The Executive Committee Members and Office Bearers of the Association and General Body Meeting members, have to conduct the elections by following the rules and regulations of the Tamil Nadu Public Elections, it is the duty of the President. In the absence of the Election Officer, the Assistant Election Officer shall perform this duty.
6.
  - a) Those who wants to contest in the election should obtain their nomination form from the Association during the working hours of the Association.
  - b) Nomination form shall be issued 3 days continuously before 30 days of election.
  - c) The Nomination form should be filled and one member must propose it and another section it and it should be submitted to the Election Officer before the last date for filing of nomination.
  - d) The candidate who submitted the nomination form but does not want to contest in the election later, can withdraw his nomination paper by 5 P.M. on the third day from the last date.

**NOTE:-**

**The election date, nomination issuing date, nomination withdrawal date, are not to be included in the above given date.**

- e) The date of election date, Place, Time the name of the Candidate, designation shall be sent to General Body Members by post.
- f) In the Society, the election shall be held between 8.00 a.m. to 05.00 p.m. Afternoon 1.00 to 2.00 are interval time.
- g) Election shall be conducted under the supervision of the Election Officer. If necessary the Election Officer have right to appoint person or persons to assist in his work.
- h) Vote's slip shall be issued to each member, for each post and issued in bulk to the Office Bearers necessary Office Bearers shall only be elected particular vote slip are to be polled in that particular ballot box. On verification the poles. If the proposed Officer Bearers are exceeded the required Officer Bearers in the ballot paper then the ballot papers shall be declared invalid.

- i) After the election is over, ballot papers are to be counted and the result to be declared by the Election Officer. Signatures are to be obtained from all elected and non-elected members in the minute's books and it must be attested.
- j) If any think left, orally thing not discussed in detail about the Election and its results, The Election Officers decision is final.

**Y. GENERAL FUNCTION:**

1. The Society is irrevocable. If the Society hereby constituted for any person in the opinion of the Executive Committee Meeting & Special General Body of the Society the net assets of the Association both movable and immovable shall be handed over to any Association as decided by the majority at the Special General Body Meeting.
  2. In the event of the winding up dissolution of the Association, its assets and liabilities, if any shall be transferred to another Association or Society which has similar objects and enjoying exemption under section 11 and 80-G of the Income Tax Act, 1961.
  3. The Society shall invest its income available for investment from time to time in specific mode of investments as per section 13 (i) (d) read with section (ii) (5) of the Income Tax Act, 1961.
  4. The Income and funds of the Society shall be solely utilized towards the objects of the Society and no portion of its income shall be utilized for payment to Office Bearers and Executive Committee Members by way of Salary, Remuneration, Profit, Interest, Dividends, etc., in section 13 (i) of the Income Tax Act, 1961.
  5. The funds of the Association should not be applied for any religious purposes or given to religious institutions.
  6. Any amendment to the instrument would be carried only with the approval of Director of Income Tax (Exemptions) & Registrar of Societies.
  7. Acquisition / alienation of immovable property shall be done with prior approval of the Director of Income Tax (Exemptions),
  8. The benefits of the Society are open to all in the Society at large irrespective of caste, creed, religion sex etc.
  9. The activities and functions of the Society shall be utilized only towards Charitable purpose and not for any profit motive.
  10. At present the Society has no immovable property. No activities of the Society will be carried out anywhere outside India, without prior permission from the appropriate concerned authority of Director of Income Tax.
- Ballu*